

WESST Executive Meeting Minutes

October 13, 2007

Attendance:

X	Victoria	VP Communications
X	Jeff	VP Finance
X	Ray	President
X	Sean	VP Finance Elect
X	Shahrzad	VP Communications Elect
X	Will	President Elect

Call to Order: 7:01pm

Items:

- Need to make sure that proper communication and transition occurs
- Transition needs to be complete by January 30th, ensure that it happens
- Try to meet at congress, if not, a later meeting date must be arranged
- Goal for bank transfer initiation: January 15th
- Communications transfer to start after completion of website
- UofY website/school details to be sorted out soon
- wfraser@uvic.ca
- victoria@uvic.ca
- jefg@engr.uvic.ca
- shahrzad.pedram@gmail.com
- sfwalsh@uvic.ca
- rpeng@ucalgary.ca
- ruipeng@telus.net
- 25th for initiation of website transfer
- UofY Delegation and proxy voting – Will

Adjournment: 7:21pm