



**Western Engineering Conference & Competition (WECC)
Official Constitution**

WECC is a part of the Western Engineering Students' Society Team (WESST)

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1.0 Preamble

The Western Engineering Conference and Competition (WECC) is an annual event that showcases student talent in various fields of engineering and communication. In recent years, it became apparent that WECC was an event large enough to warrant being an official organization. This constitution was created to outline fundamental financial and organizational responsibilities of the organization and its officers.

2.0 Organization

The name of the organization shall be the “Western Engineering Conference & Competition 2005.” This name shall be represented by the abbreviations “WECC”, “W.E.C.C.”, “WECC 2005” and “W.E.C.C. 2005.”

All further references to the Western Engineering Competition 2005 throughout the remainder of this document shall be simply written as “WECC.”

3.0 Purpose

The purpose of WECC is to showcase the talents and abilities of engineering students in western Canada. The scope of the event shall include, but not be limited to, communication and engineering design.

4.0 Eligibility to Compete

4.1 All competitors must be members of WESST

4.2 All competitors must be undergraduate engineering students enrolled at a WESST member University.

5.0 Officers of WECC

5.1 Mandatory Officers – The WECC committee must include the following officers:
a) Chair
b) Finance

5.2 Other officers – Any officers beyond those specified in Section 5.1 can be decided at the discretion of the WECC Chair.

6.0 Selection of WECC Officers

6.1 The Chair
a) The chair shall be selected according to the WESST Policy Manual.

6.2 VP Finance

- a) The VP Finance shall be selected at the discretion of the WECC Chair. It is highly recommended that it be done in conjunction with the WESST Executive Council.
- b) The VP Finance must be selected with four (4) months of the selection of the WECC Chair.

6.3 Other members

- a) Other members shall be selected at the discretion of the WECC Chair & VP Finance.

7.0 Responsibilities & Restrictions of WECC Officers

7.1 The Chair

- a) Chair the meetings of the WECC Committee.
- b) Hold signing authority on any WECC bank account.
- c) Have final authority on any decision regarding WECC.
- d) Report to the WESST Executive on a quarterly basis.

7.2 VP Finance

- a) Hold signing authority on any WECC bank account.
- b) Be accountable to the WECC Chair.
- c) Keep records of every financial transaction regarding WECC.
- d) Create budgets and report quarterly to both the WECC Executive and the WESST Executive.

7.3 Other Officers

- a) Be accountable to the WECC Chair.
- b) May not hold signing authority on any WECC bank account.

8.0 AGM & Amendments

8.1 The Annual General Meeting (AGM)

- a) Shall be held at the annual WESST Retreat
- b) It can be chaired by any member appointed by the Administration Council of WESST.
- c) Shall use Robert's Rules of Order
- d) Voting members will be identical to those defined in the WESST Constitution.

8.2 Amendments

- a) Shall require a majority to pass at the AGM.
- b) Amendments may be passed by 2/3 majority at any time by the WESST administrative council.

9.0 Definitions

9.1 Abbreviations

- a) WECC Exec. – Western & Engineering Conference & Competition Executive

- b) WESST – The Western Engineering Students’ Society Team
- c) WESST Exec. – The Executive committee of the Western Engineering Students’ Society Team
- d) VP Finance – Vice-President Finance
- e) CEC – The Canadian Engineering Competition

10.0 Competition Rules

WECC shall be held no less than four (4) weeks prior to the Canadian Engineering Competition and shall comply with the bylaws, policies and procedures of the Canadian Engineering Competition outlined in the CEC Constitution, Policy Manual and the Rules and Regulations document.

11.0 Dissolution of Organization

At no less than thirty (30) days prior to the dissolution of the organization or expiry of incorporation, the WECC committee must transfer any surplus budget to WESST. In turn WESST (as stated in the WESST Constitution) will hold and distribute this money to other WECC organizations as they require start-up funding and subsidy.