



**WESTERN ENGINEERING COMPETITION (WEC)  
OFFICIAL CONSTITUTION**

WEC is a part of the Western Engineering Students' Societies Team (WESST)

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# WESTERN ENGINEERING COMPETITION – OFFICIAL CONSTITUTION

## 1.0 Name

The name of the organization will be the “Western Engineering Competition”.

- 1.1 This name shall be abbreviated as “WEC” and “W.E.C.”.
- 1.2 The year that the event is being held will be appended to the name of the organization when required.
- 1.3 All further references to the Western Engineering Competition throughout the remained of this document shall be written simply as “WEC”.

## 2.0 Definitions

### 2.1 Abbreviations

- a) WEC – Western Engineering Competition
- b) WEC Exec – Executive committee of WEC
- c) WEC Admin – WEC administrative committee
- d) WESST – Western Engineering Students’ Society Team
- e) WESST Exec – Executive committee of WESST
- f) VP – Vice President
- g) CEC – Canadian Engineering Competition

## 3.0 Purpose

The purpose of WEC is to showcase the talents and abilities of engineering students in western Canada through competition. The scope shall include, but is not limited to, communication and engineering design. This competition also acts as a regional qualifier to CEC.

## 4.0 WEC Administrative Committee

The WEC Administrative Committee will consist of the members of the WEC Executive and the WESST Executive. This committee will be responsible for making the administrative decisions surrounding WEC.

## 5.0 Logo

The official logo of WEC is shown on the cover of this Constitution. Colour variations are allowed to distinguish the organization from year to year, however the exact design shape must remain intact.

## 6.0 Officers of WEC

- 6.1 Mandatory officers – The WEC executive committee must include the following officers:
  - a) Chair
  - b) VP Competitions
  - c) VP Finance
- 6.2 Other officers – Any officers beyond those specified in Section 6.1 can be decided upon at the discretion of the WEC Chair.

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## 7.0 Selection of WEC Officers

- 7.1 Chair
  - a) The Chair shall be selected according to Article 4 of the WESST Policy Manual.
- 7.2 VP Competitions
  - a) The VP Competitions shall be selected at the discretion of the WEC Chair.
  - b) The VP Competitions shall be selected within four (4) months of selection of the WEC Chair.
- 7.3 VP Finance
  - a) The VP Competitions shall be selected at the discretion of the WEC Chair.
  - b) The VP Competitions shall be selected within four (4) months of selection of the WEC Chair.
- 7.4 Other officers
  - a) Other officers shall be selected at the discretion of the WEC Chair.

## 8.0 Responsibilities of WEC Officers

- 8.1 Chair
  - a) Chair meetings of the WEC committee.
  - b) Hold signing authority on any WEC bank account.
  - c) Have final authority on any decision regarding WEC.
  - d) Report to the WEC Administrative Committee on a quarterly basis.
  - e) Additional duties as outlined in Article 7 Section 4 of the WESST Policy Manual.
- 8.2 VP Competitions
  - a) Hold signing authority on any WEC bank account.
  - b) Plan the competitive events in conjunction with competition directors.
  - c) Be accountable to the WEC Chair.
- 8.3 VP Finance
  - a) Hold signing authority on any WEC bank account.
  - b) Keep records of every financial transaction regarding WEC.
  - c) Create budgets and report quarterly to the WEC Administrative Committee.
  - d) Ensure excess funds from the competition are transferred to the following year's WEC organizing committee.
  - e) Be accountable to the WEC Chair.
- 8.4 Other officers
  - a) May not hold signing authority on any WEC bank account.
  - b) Be accountable to the WEC Chair.

## 9.0 General Meetings

- 9.1 Annual General Meeting (AGM)
  - a) Shall be chaired by the WEC Chair.
  - b) Shall use Robert's Rules of Order.
  - c) Voting members shall be the WEC Administrative Committee.

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- 9.2** Special General Meetings
  - a) May be called by two-thirds majority of the WEC Administrative Committee.
  - b) Shall follow the same rules as an AGM.
- 9.3** Amendments shall require a majority to pass at a general meeting.
- 9.4** Quorum for any general meeting shall consist of two-thirds of the voting members as outlined in article 9.1.
- 9.5** Proxy votes are permitted, but must be received by the WEC Executive prior to the meeting in question.

### **10.0 Competitions**

- 10.1** WEC will consist of the following categories of competition:
  - a) Consulting Engineering
  - b) Engineering Communication
  - c) Impromptu Debate
  - d) Innovative Design
  - e) Junior Team Design
  - f) Senior Team Design
- 10.2** Competition rules will follow those of the current Canadian Engineering Competition (CEC) rules, with the following exceptions:
  - a) The CEC “Team Design” competition will be known at WEC as “Junior Team Design”,
  - b) Event scheduling is left to the discretion of the WEC organizing committee, and
  - c) Events will be hosted in English only.
- 10.3** Members of WESST who are in good standing will be allowed to compete in WEC, where these members are outlined in the WESST Constitution.
- 10.4** Non-voting members of WESST who are in good standing will be allowed to compete in WEC under the following conditions:
  - a) Teams sent to WEC must not exceed 50% membership from a single WESST member university.
  - b) Teams must be approved by the WEC Chair and each team member must be approved by their respective WESST member school.
  - c) Team entries will be allocated on a first come, first serve basis.
- 10.5** Potential members of WESST will be allowed to compete in WEC, with the following limitations:
  - a) Winning teams will not receive an invitation to compete in CEC.
  - b) Maximum one team per competition category.
- 10.6** Competition winners will be posted to the WEC and WESST websites within two business days of the closure of the competition.
- 10.7** First and second place teams in each competition category will receive an invitation to compete at CEC, a delegate fee subsidy, a certificate, and a medal, plaque, or trophy.
- 10.8** Third place teams in each competition category will receive a certificate, and a medal, plaque, or trophy.

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**10.9** The delegate fee subsidy will be in the amount of the WEC and CEC delegate fees for the current year and will be awarded to teams if funding has been adequate for WEC to do so.

**10.10** In the event that one of the first or second place teams are unable to attend CEC, the invitation will be extended to the third place team in that competition, as well as the CEC delegate fee subsidy.

### **11.0 Constitution**

**11.1** The Constitution can be amended with the approval of the WEC executive committee and the WESST administrative committee by a two-thirds majority vote.

**11.2** This version of the Constitution shall replace all previous versions of the Constitution.