



WESST Meeting of the Administrative Council

Date: Wednesday, September 16

Time: 7:00 pm Pacific

Location: Skype

Attendees: Shahrzad, Jordan, Morgan

Meeting Start: 7:05 pm Pacific

Items on Agenda:	Action Items:
<p>T-Shirts Shahrzad: Black on Maroon Red. Call the t-shirt place sometime... I guess</p> <p>Travel Subsidies Report Shahrzad: Splitting the events came up last year with just the exec, and we had decided to leave it, as the cost was assumed to be excessive with two separate events. Shahrzad: Manitoba has a hard time with sponsorship as it is. Morgan: Ideas were just to present the view to show that it was considered. I wasn't sure whether to include sponsors or not. Jordan: Keep the list of sponsors, I'll add to the list after. Review of timeline? Shahrzad: Send this out to other report members by 19th, then get second draft. Do we want to include an interprovincial sponsorship list? We could include it under general sponsorship. It could be useful to other universities. Jordan: It almost turned into more of a sponsorship report than splitting out the money. It seems generally accepted that a committee would be created to allocate travel subsidies money. Shahrzad: I worked on that with Dave. The exec and committee would decide who gets what. Do you see any way that its fair, unfair, another system of allocation? Jordan: The only way I can see it is comparing direct travel costs and allocating to those above the average. Morgan: That doesn't quite work as those who drive receive less money. Sharhzad: That's why I don't like it systematic, as they people can get away with that. I like people presenting their budget as it is a more holistic approach. I think the basis of providing travel subsidies is to have more people be able to attend conferences. Jordan: Do we want to have a lifetime cap for individuals? Shahrzad: Case-by case basis. What do you think of the endowment fund? Jordan: It's almost more of a fiscal policy than a separate account. There are many ways to implement it, but I think it's a good idea. Shahrzad: I came across a document from WESST Retreat 2003 and they were discussing travel subsidies in their package as well. It seems like it's a recurring issue. This is a sustainable strategy</p>	



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<p>Shahrzad: We can give executives and future executives the freedom to withdraw it as they need it.</p> <p>Jordan: It's good to have a nest egg for unforeseen costs. It's very responsible fiscal policy.</p> <p>Shahrzad: Good to build savings rather than deficit. (<i>imitating morgan - Tables, numbers, aaah!</i>) What do we want to recommend?</p> <p>Jordan: Description of the committee, endowment fund, and increased focus on travel costs.</p> <p>Shahrzad: Do you see any potential dissent to the endowment fund?</p> <p>Morgan: Communication from year to year can be difficult, but only if you guarantee the money. Transition can be iffy. For all we know, people from 5 years from now could use it for a huge party</p> <p>Shahrzad: those [expletives]. I hope they invite us. <i>Back on topic</i>, if they do complain, our organization is here to help us develop our student societies. We're doing this for the long run, and we're already 16 years old since we've been created. Everything we do now we do that so that student societies can benefit and take advantage from it. I think all those 3 and airline promotions is worthwhile. What do we think is the best sponsorship option?</p> <p>Morgan: I think it would work best if we neglected provincial sponsorship and rather had an appointed sponsorship committee under finance.</p> <p>Shahrzad: Adding a committee under VP Finance. I would imagine it would be difficult to have members from different schools to collaborate on stuff, but I guess we do it. Do you suggest they would be a general WESST committee and for the general purpose for travel subsidies and do an application process on the case-by-case basis for each school.</p> <p>Jordan: I can see some issues with transition, but it might work. I would also suggest an artistic commissioner.</p> <p>Shahrzad: We could have 1 sole position for sponsorship.</p> <p>Morgan: Corporate relations?</p> <p>Jordan: I can see accountability being an issue, as both excellent and marginal efforts can have the same effect by chance.</p> <p>Shahrzad: Professional relations officer. We're the region with the smallest executive. Atlantic has 10 people, and they're smaller than we are.</p> <p>Morgan: That elected person will have a whole lot of responsibility. Will they also decide who gets the money?</p> <p>Jordan: I think we'll have a separate committee for that.</p> <p>Shahrzad: Separate collection from allocation. The good thing with the committee is that it adds objectivity. It also adds awareness for companies, and divides up the task. It's more likely to get sponsors that way. If there's two sponsorship officers, they would have to be from different schools.</p>	



Jordan: What if we had 4 sponsorship commissioners from each province?

Shahrzad: One flaw is that a particular university would complain is that after putting in so much work they might not see much of it. I can see what you mean by one commissioner from each province, but splitting up the work for the general sponsorship type thing.

Jordan: That would work, as you're still getting people from different regions too.

Shahrzad: And it still makes it easier on their part. It's an in-between solution.

Jordan: How goes it with the communication with BCIT and Okanogan?

Shahrzad: Good, Okanogan is bringing out some people, and we're waiting for the package from Ryan to give them a better idea of what we do, and I want to meet Okanogan in person, but I haven't heard back from them yet. I was honestly expecting 1 or 2 people to show up, but this is great.

Morgan: I know they're not a voting member, but do they have the ability to give input?

Shahrzad: There would have to be a motion for them to become non-voting members, so they can't give input right now. It's based on the constitution. BCO is supposed to get accredited this April, but not yet.

Shahrzad: Do we want to go with these recommendations then?

Morgan: I don't like the term sponsorship commissioner.

Jordan: Ours is just sponsorship commissioner, so I just call it that.

Shahrzad: PRO. Professional Relationship Officer. Same idea, different names. They're just recommendations, so it'll be interesting to see what people will discuss.

Morgan: Yeah, we can't stay stagnant.

Jordan: We have to keep moving forward.

Morgan: It's pretty much established that we're not going to be Ontario, so we have nothing to fear about that.

Shahrzad: Final recommendations are: Endowment Fund, Airline Sponsorship, Sponsorship Committee (2 positions based on interest), Allocation of Funds (Administrative Council & Executive Council)

Shahrzad: Do we want to give them votes on the executive council?

Morgan: I say go with giving Sponsorship Committee executive classification

Shahrzad: They need to have a say in the operations of WESST as they contribute to the operations of WESST

Jordan: Might want to do a trial run.

Shahrzad: It helps that they would be executive as they will have a list of mandates in the constitution, as opposed to committees that just dabble. See: CFES committees that never do anything. They have to do an accountability presentation at the end.

Jordan: Do we want to adjust Quorum then?



<p>Shahrzad: we don't get votes, only as tie-breakers. I think it doesn't apply. They would have votes in executives, so it's nothing to worry about. You know how there's the two councils - Executive and Administrative, they would go under the executive branch. Running operations, but not deciding on operations.</p> <p>Jordan: Do we want to draft mandates now, or while we're at retreat?</p> <p>Sharhzad: We can give a list of possible mandates, just to give them an idea of what we're talking about while we're imagining this position</p> <p>Jordan: You wanted us to draft something up for the delegate package too, right?</p> <p>Shahrzad: I wanted to over that after we're done with the TSR. Now that we know what we want to recommend, let's decide how to write this up. 3 things, one thing each. Application process - point form, endowment form and airline sponsorship, and sponsorship committee as new positions. 1 section each</p> <p>Shahrzad: For the WESST Retreat delegate package, Ryan is doing all of the logistic details, but some things I was going to add was bidding packages, I'm having WEC people do the WEC one, and I'll probably do both EM and Retreat. Also, because we want people to consider positions ahead of time instead of getting nominated on the spot, a 1 page of responsibilities will help get interest. What's in the constitution and the policy manual, and things you wanted to know earlier. We don't have anything under positions in the wiki, so that can get added to the wiki as well. For example, I myself, had no idea how much the involvement was with CFES, otherwise I probably would have reconsidered.</p> <p>Jordan: How so?</p> <p>Shahrzad: They just push more things for you to do for them. They saw the WESST video, and now they want one for CFES as well. Annual report too. Nobody reads that!</p> <p>Jordan: Do you have the member updates?</p> <p>Sharhzad: Didn't I send them to you? Guess not, I'll pass them along. Got one from U of M just today, but I'll forward it to you once I've read through it. Anything else we want to discuss? Sections done by the 22nd, and then we'll go from there.</p> <p>Jordan: How was the report last year in comparison?</p> <p>Shahrzad: Pretty good. Feels good to have this stuff done now too. WESST Retreat is coming together along too, this year is done more in advance.</p> <p>Sharhzad: How are the presentations going?</p> <p>Morgan: Not sure we decided that.</p> <p>Sharhzad: Let me bring up the presentations - 2 first year sessions, 1 is what is WESST and CFES, I think we decided on another topic - Plenary 101. Both of those we already have powerpoints for.</p> <p>Morgan: Jordan, can you do Robert's Rules?</p> <p>Jordan: Sure, it seems short though. I'll tack on some stuff to it too.</p>	<p>Write recommendations: Morgan - Endowment Fund & airline sponsorship Jordan - Application Process Sharhzad - Sponsorship Committee All these by Tuesday September 22.</p> <p>Shahrzad - Send Jordan member updates.</p>
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Sharhzad: we have 45 minutes allotted to each, but it won't take that long. I mean once you're done, you and your few frosh will just join the rest of the group. As for discussions, direction of WESST, that goes with What is WESST, so Morgan and I'll be doing it at the same time. It goes up with the WEC update and the TSR

Jordan: and Morgan's presenting that, so it works well too.

Shahrzad: Congress update too.

Jordan: That includes the regional agreement, right?

Shahrzad: Bids are introduced during the motions. I'll send you guys the schedule again. Regional agreement - at the CFES meeting, I finally talked to other regions and the CFES exec, and got some clarification from what they want. Other regions like Quebec and Ontario don't have representation at CFES other than their ambassador - WESST and Atlantic have a direct connection as the president duals as ambassador. They still want us to come up with a document, as there never has been a formal agreement, and then *everyone* votes on. i.e. 1 person from CFES attends the AGM. It also could affect financial distributions, as if they have to increase travel costs. In return, they let the president and VP Comms at a reduced fee, and not an observer fee which is through the roof. They want to vote on it at PM, which is 2 weeks before WESST retreat. I'll write it up, send it up, and correct myself on what other schools think. It will be discussed at PM anyways.

Jordan: 1 person from CFES attending, other than ambassador right?

Shahrzad: I would like to see CFES attend to see how efficient we do things and take that back to them.

Morgan: I gotta go

Shahrzad: Me too, talk to you all later

Meeting Adjourned: 8:37pm Pacific