



## WESST Executive Meeting

Date: June 28, 2010

Time: 7:00 pm (MST)

Location: Skype

Attendees: Morgan Tien (WESST President), Claire Smith (WESST VP Comm), Nicole Winstanley (WESST VP-Finance)

Meeting Start: 6:48 (MST)

### 1.0 Hellos & Executive Updates

#### 1.1 VP Comm – Claire

- Mailout
- WESST wiki
- WESST EM Minutes

#### 1.2 VP Finance - Nicole

- Went to the hotel in Yukon, really good location
- Took photos of the conference rooms, smaller ones
- Talked to francophone society, for translation, they can't but get in touch with BC society
- Suggestions for night time activities, bowling alley, most don't have a capacity for 200 people....therefore might have to split delegates into groups and rotate evening activities
- Drinking age 19
- Gov liquor store and private off sales...very close

### 2.0 Updates from Morgan

#### 2.1 CFES Spring Meeting

- Disappointed that only the Ont and WESST ambassadors were there
- Atlantic EM is MIA
- First day was updates of projects, speaker came in for team building activities, from the UofC
- Day 2, made a huge CFES timeline for officers , what done when throughout the year

#### 2.2 Yukon 2012 Organizing Committee & General Update

- Info packs are out
- Have gotten one response
- Mailout emphasize the volunteer opportunities
- Push back deadline to WESST Retreat

#### 2.3 WEC Updated Constitution

- What about having it amendable by WESST Admin
- Morgan to have a discussion with Wayne regarding who can change what and the procedure
- Nicole: 10.4: potential members can compete as "observers" – can we use another word for observer?



- **Morgan: Thesaurus + discuss**
- **Morgan look into getting CEC rules**
- Courtney Lessard, CEC, start a committee with ambassadors and regional chairs (WEC Chair) to enhance communication

#### 2.4 Fee update

- WESST Fees – everyone except UNBC has paid

### 3.0 Issues

#### 3.1 What to do about member schools who haven't paid fees?

- Probation, for a period and then revoking membership – Suspended membership?
- **Discussion about probation procedure at WESST Retreat**

#### 3.2 Financial transactions/cheques to deposit

- Morgan: Have cheques for WESST EM that are in the name of WESST, need to be deposited

#### 3.3 New WESST member schools

- UBCO – officially accredited, happen at WESST Retreat
- SFU – split into Burnaby and Surrey also accredited, same for them
- BCIT – in the near future, invite to WESST Retreat
- **Discuss UBCO/SFU Surrey additions at WESST Retreat**

### 4.0 Results from Individual brainstorming sessions

#### 4.1 VP Finance

- In the next 6 mo. - catch up on banking stuff, WESST incorporation possibility
- Position in future – detailed docs for role, expand VP Fi
- WESST in 5yrs – See it growing more with the addition of smaller schools, this might end up being an issue fees wise. Also a break between small schools/large schools so might have to split the workshops and sessions for schools of different sizes. Hopefully WESST will have a voice of reason within CFES and not get tied up in political happenings. Also more love between CFES and Ontario and WESST

#### 4.2 VP Comm

- In the next 6 mo. – Work on updating the WESST Wiki. Open and clear communication with schools as well as support. Plan a positive WESST retreat (WESST Claire + UofA Pres Claire working together)
- Position in future – Positive relations with CFES
- WESST in 5yrs – WESST taking an active role in the CFES through involvement. WESST help to streamline the CFES not by telling them what to do but by getting more WESST members involved with the CFES. WESST moving in a more WESST EM oriented direction or learning and sharing, I see WESST EM really expanding in years to come. WESST retreat heading in a more professional direction, possibility of splitting Olympics into shenanigans like events rather than with the retreat...schools getting their money's worth.

#### 4.3 President



- Next 6 mo. – Focus on what we do best, ensure WESST Retreat is the best that it can be and follow the flow of WESST EM. Ensure competent organizing committees for next year's events—esp with new members. Add new members o WESST in a friendly manner. Ensure that the WESST sessions at congress are good and not just thrown together or put onto the CFES. Work with Courtney to create the CEC advisory board, work with Wayne. Create awesome WESST poster for distribution to schools in Sept. Lastly, get new people to WESST retreat...new excited faces.
- What can do to further organization – increase communication, expand shenanigans to include Olympics rather than retreat, more big-small school mentoring, small school and big school roundtables separately
- WESST in 5yrs – not just 11 members (larger 13), continue WESST wiki: WESSTory to foster the alumni with stories, WESST EM more of a premier event with bigger speakers

## 5.0 WESST Retreat 2010

### 5.1 Update from Claire/organizers

- 20\$/person/night – about \$4320
- Alcohol might be a problem
- Sort out in the next couple weeks
- Alcohol Action plan – First Aid, SIPS, AA, noise at night, clean –up mornings and big time at the end
- Happy setting, very inclusive
- More smaller sessions, shorter length per session
- Downplay Olympics, no nudity
- **Send a budget to Morgan: Food, transport, camp**

### 5.2 Create timeline of action items

- **Morgan to work on timeline**
- **Claire work on planning logistics mostly in Aug**

## 6.0 Summer Mailout

### 6.1 Additions

- Yukon 2012 changes to app deadline
- WEC constitution update – add
- BoD this week, new BoD chair and CEC 2012 decision
- **Claire to add info from Morgan and Mailout go out Monday July 5<sup>th</sup>**

## 7.0 Final Comments & Meeting Close

Fin

Meeting Adjourned: 8:03 (MST)