



WESST Executive Meeting

Date: June 8, 2009

Time: 6:00 PM Pacific

Location: Skype

Attendees: Shahrzad Pedram, Jordan Stosky, Morgan Tien, Daryl Tran

Meeting Start: 6:00 PM Pacific

Items on Agenda:	Action Items:
<p><u>EM Update (Daryl)</u></p> <p>Daryl: Delegate handbook done, sent to the printers by Friday</p> <p>Shahrzad: Consensus for evening activity?</p> <p>Daryl: Pub crawl – won't be any extra work since the transportation provided is from the same pub crawl company</p> <p>Shahrzad: Expectations from Thursday night/Friday morning?</p> <p>Morgan: arriving late on Thursday night at 10:00</p> <p>Daryl: working on presentations and printing materials</p> <p>Daryl: photocopier provided, no business cards (no career fair) – will be staying at daryl's house</p>	<p>Daryl: send handbook to us please – SENT & RECEIVED</p> <p>Morgan & Jordan to meet to discuss content</p>
<p><u>Discussion Session Progress (Jordan, Morgan, Shahrzad)</u></p> <p>Jordan: Update on volunteering presentation. Brochure ready. ***</p> <p>Shahrzad: what time are most arrivals on Friday (how much time on Friday do we have)? UBC driving,</p> <p>Daryl: not picking UBC up (all but 2 are driving in), no idea on when U of M's coming in ***</p> <p>Jordan: Networking presentation; providing networking cheat sheet, outline done</p> <p>Shahrzad: Include Networking with Students & reasons why</p> <p>Morgan: 1st year participation – etiquette, financial transparency, record keeping, collective interest of ENGSoc. Outline done, discussion group. Let everyone share their experiences too.</p> <p>Jordan: Mine's discussion group style as well.</p> <p>Morgan: Have a bunch of default questions in case it gets awkward and quiet.</p> <p>Shahrzad: ESS publications – everyone's bringing in their publications. How to start one up, discuss mediums such as electronic newsletters (like UBC's). Profit that they can produce – few thousand dollars for department.</p> <p>Shahrzad: Applications and selecting an effective delegation. Interesting to see how other schools do it, what you want to see from their delegates before and after.</p>	<p>Jordan: email Daryl updated summary by Wednesday</p>



EM Motion (Shahrzad)

Shahrzad: Does everything look good – specs? Do we want to discuss it during EM? 3 sessions? Funding & Sponsorship? EM Chair – structure?

Daryl: Intending to mimic structure, executive mandate would be helpful.

Jordan: WESST EM chair elected now or at WESST retreat?

Shahrzad: WESST retreat

Website update (Jordan)

Jordan: Website is transferred from WEC 2009 to WEC 2010, figured out account stuff with Megan Lusty. All should be good.

Will have UBC's logo updated by EM, as well as hopefully the www.demo.wesst.ca

Shahrzad: – update About WESST section

Daryl: rest isn't quite relevant; will head out.

Finance update (Morgan and Shahrzad)

Shahrzad: – WESST has a tab with me

-Have package from Will, and cheque 2008 from U of S

Morgan: Deposited UNBC's cheque from 2008

CFES Summer Meeting (Shahrzad)

Shahrzad: Summer Meeting was ok, thinking about writing a report and sending it to the external list.

Summary of what they talked about:

- strategic planning
- pros and cons of federation, what would be helpful to do in order to mitigate the cons, amplify the pros type thing
- Song competition – no clue. Ambassadors from other regions, no one cared about whole issue
- Town hall from WESST school, all concern from us. Need attendance from us; can't find a medium that can hold a big number of people; they use flash meeting (25 people) skype has (30 people)
- Last time it got rescheduled was this coming Sunday
- Try to finish off report, send it our way to do minor editing
- Ontario makes an informative poster about OESCO, then VP externals distribute and print it out for students.

Jordan: good idea, what kind of purpose of the poster?

Morgan: the different conferences!

Shahrzad: send poster



WESST Poster+ Videos (Shahrzad)

Shahrzad: less professional I have ideas, kind of slow on getting to it

Shahrzad: theme music for more professional one

-asking for list of songs for more professional

-might just browse for facebook, ask permission

First draft of Travel Subsidies Report (Shahrzad)

Shahrzad: really hoping to have first draft of this by EM, to run it by U of M by then.

-ideally done by EM

Shahrzad: - bullet points

Jordan: - can dress it up Tuesday and Wednesday

Morgan: - can only implement it with sponsorship

Shahrzad: - WESST EM even had difficulty with sponsorship.

Had to cut down to barebones to have conference happen.

-Just have procedure for future times when we have a surplus. Just want a formula or clause or a base system to allocate future funds.

-Might not be applicable as of now, but you asked for it in constitution

Shahrzad: Dan Bennette/Bennet has source for sponsorship package. Check email.

Shahrzad: What we wanted to offer sponsors

Jordan: Send out "Hail Mary" for sponsorship

Shahrzad: At least we will be accountable

Jordan: find original sponsorship package file, update at least our names on the package by EM.

Other Business (All)

Morgan: Next Monday same time for updated meeting.

Meeting Adjourned: 7:20 PM Pacific