



WESST Meeting of the Administrative Council

Date: Saturday February 15, 2009

Time: 12:00 pm Pacific

Location: Skype

Attendees: Shahrzad, Morgan, Jordan

Meeting Start: 12:00 pm Pacific

Items on Agenda:	Action Items:
<p>11:00 – Hello and Welcome Jordan: Minutes Shahrzad: Address Mailout - Daryl didn't get back, not attending Update on the WESST EM (Daryl) Shahrzad: - We might be running a lot of sessions -Daryl is talking to profs and alumni - Might be modelled on brainstorming sessions on congress: - budgeting - Sponsorship Jordan: take a look at into u of c presentations to borrow model Travel Fees Report Sharhzad: - report hasn't changed since congress - Done by WESST retreat Morgan: update on WESST retreat Sharhzad: is in touch with SFU, just received update Update on finances (Morgan) Morgan: - emailed people that haven't payed: SFU, UNBC, UBC Sharhzad: - vp finances changed over with UBC The website & wiki (Jordan) Jordan: will be working on during the week. Will send out update then - No emails for the wiki Shahrzad: update our own school wikis -put a link as an example page Shahrzad: how much will it be used Jordan: access history? Sponsorship, WESST Retreat, Outreach vid 2009 (Shahrzad) Shahrzad: - Ryan is the main contact - Suggested camp, but too expensive - Camp Howdie(sp?), not too impressed 2 years ago - Food, provide our own - Plenary - Airlines sponsoring execs for travel - Looking into applicability - Need to offer companies incentive - Present at wesst retreat? - Might be inappropriate for setting - Perhaps integrate with WESST EM, combine sponsorship and finances with EM - Jordan, Morgan: combining with EM - Integrate EM with constitution - OESCO(sp?): Travel subsidies</p>	<p>-Add onto report continually</p> <p>-Send Jordan Updated Bios</p> <p>-Updated Wikis</p> <p>-Set up account for Morgan</p> <p>-Investigate WESST wiki</p> <p>For WESST Retreat:</p> <p>- Plenary</p> <p>-CFES Report</p> <p>-Accountability</p> <p>-Travel Fees Report</p>



<p>Jordan: logos on possible future wesst merchandise Sharhzad: wesst paid for t-shirts Morgan: good idea, good bonus -Sharhzad: \$400 for whole batch</p> <p>Outreach Video</p> <p>Shahrzad: sending message with facebook - doing video with windows movie maker Jordan: can help</p> <p>First mail-out</p> <p>Shahrzad: - action items for school -check example mailouts -updates -wiki -ben's drawing -review as exec -Send out by end of reading week</p> <p>Next meeting: Saturday February 21 12:00pm Pacific/1:00pm Mountain</p> <p>Will get website info, he would pay and get reimbursed</p> <p>-Daryl has a guy working on a registration page for WESST em -Possibly use WESST hosting for WESST EM registration</p> <p>1:35 – adjourn</p>	<p>Shahrzad: ask for photos</p> <p>Jordan: Prep mailout for Saturday</p> <p>Shahrzad: Get website info from Will</p>
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Meeting Adjourned: 12:35 pm Pacific