



WESST Executive Meeting

Date: Wednesday, August 20th 2008

Time: 9:00 p.m. Pacific

Location: Skype

Attendees: William Fraser, Shahrzad Pedram, Sean Walsh, Allison Fowler

Items on Agenda:	Action Items:
<p>9:00pm - Welcomes</p> <p>9:05pm – WESST Retreat Update (Allison) -Went into camp, gorgeous, right on the lake, lake may not be frozen in October -\$25 per person per night, \$3750 in total for 50 people, all inclusive (canoes, water slide) = \$125 per delegate -\$5000 damage deposit -Buses: school bus \$461 both trips from UNBC to camp (must be paid in 48 hours before booked trip). \$10 fare from airport to UNBC/ cab fare not covered. -Food: \$35 per person – with zip locks, aluminum, etc. ~\$40 per person -Cabins not heated. Meeting hall is heated -Post-dated cheque for deposit? Camp wants full payment.</p> <p>9:15pm – WESST Publication (Shahrzad) Tracking for content. People interested but very little response.</p> <p>9:20pm – WESST Accounts (Sean) Able to get things online and pay off bills for retreat? Yes.</p> <p>9:25pm – Sponsorship (Will) Package complete and sent out to some people.</p>	<p>Allison to send money info to Sean within next week. Sean is away starting next Friday.</p> <p>WESST package sent out by <u>Sept 1st</u>. Shahrzad and Allison talk about this. Allison is away starting next Thursday.</p> <p>Shahrzad remind Sean for articles. Send email tonight.</p> <p>Sponsorship to be sent out to more people.</p>



<p>9:30pm – WESST Video (Shahrzad) High quality format. DVD to be burned for all schools. Will have constitution, policy manual, etc. on the DVD too.</p> <p>9:35pm – Repaying Ray (Sean) ~ \$6000, will talk about this later.</p> <p>9:40pm – Other Business -WEC: Justin emailed Western Ontario Engineering Competition (“WEC”) with regards to copyright issues. Ontario wants proof. -Website: Sponsorship section needs to be added still.</p>	<p>Get ESSs’ mailing addresses to send out DVDs. Put video on Youtube.</p> <p>Sean and Will sort out money matters with Ray.</p>
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Meeting Adjourned: 9:45 p.m. Pacific