



WESST Executive Meeting

Date: Thursday May 29th 2008

Time: 6:30pm Pacific

Location: Skype

Attendees: William Fraser, Shahrzad Pedram, Sean Walsh

Meeting Start: 6:35 p.m. Pacific

Items on Agenda:	Action Items:
<p>6:35 – Greetings</p> <p>6:35 – Comments on Webpage -Looks good, budget needs to be posted -redo 'About WESST' section</p> <p>6:35 – Update file sent</p> <p>6:40 – Approval of Sponsorship Package -Looks good. Small errors need to be brushed up on. -General context done. To be sent to Jill from Shell for review (corporate opinion) -number for Bursary too high. All numbers are estimates.</p> <p>6:45 – WESST Retreat Update -Have been in touch with Allison Fowler (former prez) but difficulty reaching Nicole Winstanley (current prez). Will continue to try to reach her by <u>June 15th</u> -tentative dates: <u>Oct 23rd – Oct 26th</u> - notable that PM is <u>Oct 2nd – 5th</u> in Sherbrooke</p> <p>6:55 – Approval of Budgets and Collected Student Fees Update -budget not finalized but mostly complete -Retreat estimates finalized. Delegate fees estimated 80% of last year's. Looking at numbers, expecting about 30 delegates. -used numbers from EC document for UBC -no record on UNBC numbers on document -online banking available <u>Sept. 1st</u></p>	<p>Action Items:</p> <p>-Shar: Post budget on website - Shar: Redo 'About WESST' section</p> <p>- Shar: Update to be sent out in mid-June</p> <p>- Sean & Shar: Read Sponsorship Package and send final comments on improvements to Will</p> <p>-Will: Get in touch with UNBC (RE: WESST retreat)</p>



<p>7:20 – CFES summer meeting at McGill University Importance of the attendance of WESST exec? Not reasonable based on the travel costs. Ask someone interested from Manitoba to go to represent WESST? Partial funding could be provided by WESST.</p> <p>7:30 – Publication -possibility of a director of publication position? To be brought up at WESST retreat</p> <p>7:35 – Comment on Fees Report -to be reviewed by committee</p> <p>7:40 – Impromptu Issues -next meeting: tentatively <u>Tues. July 8th @ 6:30 pcf, 7:30 mtn</u></p>	<p>-Send out email to externals about CFES meeting</p> <p>-Will: Talk to Jill from Shell about publication specs for ideas</p> <p>-Shar: Read first draft of report and pass around to the rest of committee</p>
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Meeting Adjourned: 7:42 p.m. Pacific