Meeting: Feb. 16th 2008

Present: Shahrzad Pedram, Will Fraser

Time: 1:29 p.m. (BC time)

Urgent Items on Agenda:	Action Items:
1- Student Fees Report Committee: Outline completed on google docs by Will Members volunteered: -WESST exec +Jessica Tang, Chris McCann, others Assign different sections to different members Set deadline for first draft: tentatively end of April	-add SFRC members to google doc -track down more members interested -get in touch with committee
2- Publication Sophie from CU advertising emailed Shahrzad back. Couldn't get back to her, still unsure of the logistics of the publication. Ideas for content: -1-2 article submitted by each university -about WEC -congress/ WESST retreat/PM -WESST budget 2 issued per year: -Late November: after WESST retreat -Late-February: after WEC and congress Newspaper vs. Magazine: -Consider costs First year information package: -publication in early Sept.? -explore options later, first focus on main publication	Get in touch with Sophie again -specs on cost, graphic layout, distribution Get in touch with schools -numbers to be distributed per school